



## USA Membership Application

*For immediate membership, go to [www.ises.com](http://www.ises.com) and join online!*

Last Name		First Name	Middle Initial
Position/Title		Company	
Business Address			
City	State/Province	ZIP/Postal Code	Country
Business Phone	Email	Web Address	

Are you a former ISES Member?  **Yes**  **No**

By applying for ISES Membership, you agree to accept postal mail, electronic mail, telephone calls and other communications from ISES, its local chapters, foundations and affiliates unless, you notify us in writing that you do not wish to receive such communications.

For facsimile communications, please complete the following:

**Yes**, I will accept fax communications. By checking this box, and with my signature below, I consent to receive facsimile communications by, or on behalf of ISES, its local chapters, foundations, and affiliates at the following fax number(s):

Fax Number(s)	Signature
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### Membership Dues

#### Membership Category

#### Annual Membership Fees

If you join between **May 1, 2010** and **November 30, 2010**, your membership will be valid until **June 30, 2011**

#### Pro-Rated Membership Fees

If you join between **December 1, 2010** and **April 30, 2011**, your membership will be valid until **June 30, 2011**

#### CORPORATE

(Choose either Primary or Additional)

Membership is company owned and is transferable at the request of the company by written notification to ISES international headquarters.

##### PRIMARY MEMBER

Any one person serving as the official representative of a company.

\$449: Corporate Primary Member  
(\$399 + \$50.00 one-time application fee)

\$249: Corporate Primary Member  
(\$199 + \$50.00 one-time application fee)

##### ADDITIONAL MEMBER

Each subsequent membership employed by, or affiliated with, a company that currently holds a Primary Membership in good standing.

\$349: Corporate Additional Member  
(\$299 + \$50.00 one-time application fee)

\$199: Corporate Additional Member,  
(\$149 + \$50.00 one-time application fee)

##### MEMBER

Any person who wishes a personally owned membership, rather than owned by the company.

\$449: Member  
(\$399 + \$50.00 one-time application fee)

\$249: Member  
(\$199 + \$50.00 one-time application fee)

##### NON-PROFIT

Any representative employed by a non-profit agency, tax exempt foundation, government, or philanthropic organization.

\$349: Non-Profit Member  
(\$299 + \$50.00 one-time application fee)

\$199: Non-Profit Member  
(\$149 + \$50.00 one-time application fee)

List non-profit TIN/EIN# \_\_\_\_\_

### Discipline

Please **select the** disciplines that best describes your company's products and/or services.

- |   |   |  |   |
|---|---|--|---|
| <p>1. <input type="checkbox"/> Event Planner, Producer, Coordinator</p> <p>2. <input type="checkbox"/> Hospitality (Hotel / Motel)</p> <p>3. <input type="checkbox"/> Meeting Planner</p> <p>4. <input type="checkbox"/> Non-Profit Organization Event Planner</p> <p>5. <input type="checkbox"/> Special Event Facility / Facility Manager</p> <p>6. <input type="checkbox"/> Wedding Consultant</p> <p>7. <input type="checkbox"/> Balloons / Inflatables</p> <p>8. <input type="checkbox"/> Decorating / Props / Scenery</p> <p>9. <input type="checkbox"/> Floral / Plants</p> <p>10. <input type="checkbox"/> Audio Visual Services / Sound / Staging</p> <p>11. <input type="checkbox"/> Equipment Rental / Sales</p> | <p>12. <input type="checkbox"/> Linen Rental</p> <p>13. <input type="checkbox"/> Photography / Video</p> <p>14. <input type="checkbox"/> Tenting</p> <p>15. <input type="checkbox"/> Entertainment &amp; Booking Services</p> <p>16. <input type="checkbox"/> On Premise Catering</p> <p>17. <input type="checkbox"/> Off Premise Catering</p> <p>18. <input type="checkbox"/> Destination Management Services</p> <p>19. <input type="checkbox"/> Tours and Charters</p> <p>20. <input type="checkbox"/> Ground Transportation / Valet Parking</p> <p>21. <input type="checkbox"/> Advertising / Public Relations</p> <p>22. <input type="checkbox"/> Casino &amp; Carnival Entertainment / Equipment</p> <p>23. <input type="checkbox"/> Promotional Materials / Gifts</p> <p>24. <input type="checkbox"/> Accounting / Financial</p> | <p>25. <input type="checkbox"/> Insurance</p> <p>26. <input type="checkbox"/> Publications / Media / Websites</p> <p>27. <input type="checkbox"/> Ice Sculptures</p> <p>28. <input type="checkbox"/> Computers / Software</p> <p>29. <input type="checkbox"/> Event or Food Staffing / Security</p> <p>30. <input type="checkbox"/> Lighting</p> <p>31. <input type="checkbox"/> Invitations / Graphic Design / Printing</p> <p>32. <input type="checkbox"/> Restroom Trailers</p> <p>33. <input type="checkbox"/> Apparel (Costumes / Formal Wear) &amp; Make Up-Artist</p> <p>34. <input type="checkbox"/> Technical Coordination / Direction</p> <p>35. <input type="checkbox"/> Supplier of Decorative Materials</p> <p>36. <input type="checkbox"/> Amusement / Interactive games / Virtual Reality</p> | <p>37. <input type="checkbox"/> Bakery / Wedding Cakes</p> <p>38. <input type="checkbox"/> Calligraphy</p> <p>39. <input type="checkbox"/> Event Marketing</p> <p>40. <input type="checkbox"/> Professional Speaker / Speakers Bureau</p> <p>41. <input type="checkbox"/> Ticketing Services</p> <p>42. <input type="checkbox"/> Novelties / Caricatures</p> <p>43. <input type="checkbox"/> Convention Services</p> <p>44. <input type="checkbox"/> Special Effects / Fireworks / Pyrotechnics</p> <p>45. <input type="checkbox"/> Flags / Banners / Signage</p> <p>46. <input type="checkbox"/> Educator/Professor</p> <p>47. <input type="checkbox"/> Drink Specialties</p> <p>48. <input type="checkbox"/> Winery</p> <p>49. <input type="checkbox"/> Other</p> |
|---|---|--|---|

## Chapter Affiliation

Select the USA Chapter in which you will participate locally. If there is no chapter in your geographic area, call ISES Headquarters for information on additional Chapters In-Formation: 800.688.4737, 312.321.6853. If you are located in Africa, the Middle East, Europe, Australia, Asia or Canada, please contact the Affiliate in your area for membership. For a list of International Affiliates, please go to [www.ises.com](http://www.ises.com).

- |  |   |   |  |
|--|---|---|--|
| <input type="checkbox"/> Arizona         | <input type="checkbox"/> Greater Triangle, NC   | <input type="checkbox"/> New Orleans          | <input type="checkbox"/> St. Louis                         |
| <input type="checkbox"/> Atlanta         | <input type="checkbox"/> Hampton Roads, VA      | <input type="checkbox"/> New York Metro       | <input type="checkbox"/> South Florida/Caribbean           |
| <input type="checkbox"/> Austin          | <input type="checkbox"/> Houston                | <input type="checkbox"/> Northern California  | <input type="checkbox"/> Ventura – Santa Barbara           |
| <input type="checkbox"/> Charlotte       | <input type="checkbox"/> Indiana                | <input type="checkbox"/> Orange County, CA    | <input type="checkbox"/> Washington, DC                    |
| <input type="checkbox"/> Greater Chicago | <input type="checkbox"/> Las Vegas              | <input type="checkbox"/> Orlando              |  |
| <input type="checkbox"/> Cincinnati      | <input type="checkbox"/> Greater Los Angeles    | <input type="checkbox"/> Greater Philadelphia | <b>Chapters In-Formation</b>                               |
| <input type="checkbox"/> Cleveland       | <input type="checkbox"/> Minneapolis – St. Paul | <input type="checkbox"/> Portland, OR         | <input type="checkbox"/> Memphis, TN                       |
| <input type="checkbox"/> Columbus        | <input type="checkbox"/> Napa/Sonoma, CA        | <input type="checkbox"/> Rhode Island         | <input type="checkbox"/> Greater Pittsburgh                |
| <input type="checkbox"/> Dallas          | <input type="checkbox"/> New England            | <input type="checkbox"/> San Antonio          | <input type="checkbox"/> Trinidad & Tobago                 |
| <input type="checkbox"/> Denver          | <input type="checkbox"/> New Jersey North       | <input type="checkbox"/> San Diego            |  |
| <input type="checkbox"/> Metro Detroit   | <input type="checkbox"/> New Jersey South       | <input type="checkbox"/> Seattle              | <input type="checkbox"/> At Large (no chapter affiliation) |

## Written Business Description

Written business description information can be submitted for your company's listing on the ISES Finder Service via e-mail at [changes@ises.com](mailto:changes@ises.com). Further information will be available in your new member kit.

## Principles of Professional Conduct & Ethics

Each member of ISES shall agree to the following:

- Promote and encourage the highest level of ethics within the profession of the special events industry while maintaining the highest standards of professional conduct.
- Strive for excellence in all aspects of our profession by performing consistently at or above acceptable industry standards.
- Use only legal and ethical means in all industry negotiations and activities.
- Protect the public against fraud and unfair practices, and promote all practices, which bring respect and credit to the profession.
- Provide truthful and accurate information with respect to the performance of duties. Use a written contract clearly stating all changes, services, products, performance expectations and other essential information.
- Maintain industry accepted standards of safety and sanitation.
- Maintain adequate and appropriate insurance coverage for all business activities.
- Commit to increase professional growth and knowledge, to attend educational programs and to personally contribute expertise to meetings and journals.
- Strive to cooperate with colleagues, suppliers, employees, employers and all persons supervised, in order to provide the highest quality service at every level.
- Subscribe to the ISES Principles of Professional Conduct and Ethics, and abide by the ISES bylaws and policies.

## Statement by Applicant

I hereby attest to the accuracy of the forgoing information and to the fact that special events is my primary area of activity. I agree to accept the Society's decision on this application. I will do all in my power to maintain and enhance the prestige of the special events industry. I understand that misrepresentation or omission of facts may be considered cause for the expulsion or denial of membership.

Signature \_\_\_\_\_

Date \_\_\_\_\_

## Reference

Would you like to name an ISES Member who was instrumental in your decision to join ISES?

Name \_\_\_\_\_

Company \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

## Method of Payment

Annual dues and one time application fee (\$50) may be paid by Visa, MasterCard or American Express by completing the information below.

Bill my:  Visa  MasterCard  American Express

Card Number \_\_\_\_\_

Expiration Date \_\_\_\_\_

Name as appears on card \_\_\_\_\_

Cardholder's Signature \_\_\_\_\_

I have enclosed my payment by check.

ISES operates as an International organization; however, all payments for ISES USA are to be made in U.S. Dollars. **Dues are non-refundable.**

## Return Your Application to:

ISES • 401 North Michigan Ave • Chicago, IL 60611-4267 USA  
T: 312.321.6853 • T: 800.688.ISES (4737) • F: 312.673.6953 • W: [www.ises.com](http://www.ises.com)

### For Office Use Only

ISES \_\_\_\_\_  
from: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ to: \_\_\_\_ / \_\_\_\_ / \_\_\_\_